



Leadership FEB

July 2017 through March 2018

A local approach to Leadership developed by the **Dallas Ft. Worth Federal Executive Board** to Advance Creative Management Skills and Enhance Leadership Abilities

Deadline for application is June 12, 2017



- Balancing Management and Leadership Skills
- Expanding Leadership Visions
- Enhancing Core Competencies & ECQs
- Broadening Federal Agency Perspective and Networking
- Increasing Knowledge
- Broadening Federal Networks



Leadership FEB is designed specifically for executives, senior managers, and aspiring leaders within the federal sector. This program is unique in that it is specifically designed for federal participants and will showcase federal agencies and their leaders. It is intended to develop talents and broaden perspectives of present and future federal leaders. Starting in July, a class of approximately 20 participants from diverse ethnic, cultural, and career field backgrounds will be exposed to issues and organizations affecting life in federal government across the great state of Texas. In addition to emulating other “Leadership” models, the participants of this program will interact with federal agency executives. During the one-day, eight hour forum, executives and participants will engage in dialogue, exchange ideas, and explore the unique challenges associated with leading federal agencies in Texas. Participants will also engage in a series of activities designed to enhance their leadership potential. The cohort will experience invaluable exposure to agency executives, learn the true mission of the agency, and learn how the mission ties into Core Competencies and Executive Core Qualifications.



Leadership FEB will consist of nine forums that will showcase different federal agencies. The forums will be conducted monthly beginning July 2017 and conclude March 2018, each lasting the equivalent of a workday. Starting and completion times may vary depending upon the location of the forum and special circumstances. Each forum will include a management briefing by agency head(s) and senior leaders, a mission briefing, and a tour of the agency. The sessions will occur in the Dallas Ft. Worth area, however, to illustrate the diverse nature and geographic areas of our federal community, we are exploring the possibility of visiting federal agencies in outlying areas of the state for future sessions.



Leadership Reading Five of the nine scheduled forums will include a Leadership Book discussion. These sessions are additional professional development mini-sessions integrated into the overall design of the program. Since “the best leaders are readers”; books will be provided to each participant in advance to allow sufficient time to read and be familiar with the management and leadership concepts introduced (this is included in the registration cost).



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Participant Requirements:

- Must attend five of the nine sessions in order to receive a certificate of completion for this program.
- Actively participate in the leadership book discussions as a learning component of this program.
- Ensure tuition costs are coordinated.
- Learn and have fun.

Leadership FEB's 2017-2018 schedule:

Date	Agency	Location
July 13, 2017	Federal Emergency Management Agency (FEMA)	Denton
August 28, 2017	Federal Protective Service (FPS)	Ft. Worth
September 5, 2017	National Archives and Records Administration (NARA)	Ft. Worth
October 25, 2017	Federal Aviation Administration (FAA)	Ft. Worth
November 15, 2017	National Oceanic and Atmospheric Administration (NOAA)	Ft. Worth
December 5, 2017	U.S. District Court – Northern District of Texas	Dallas
January 25, 2017	U.S. Citizenship & Immigration Services (USCIS)	Irving
February - TBD	Bureau of Engraving and Printing (BEP)	Ft. Worth
March – TBD	Nuclear Regulatory Commission (NRC)	Arlington

Prior to each session, participants will receive detailed info regarding the meeting agenda, map quest directions, and other details necessary to fully participate.

Individual Benefits: Leadership FEB will provide exposure to:

- ☺ How other agencies are managing priorities and resources under current fiscal constraints
- ☺ How new and advanced technology is being leveraged for maximum benefits
- ☺ Innovative techniques developed and efficiencies gained to respond to challenges in the federal sector
- ☺ A valuable leadership network providing a number of individuals from which to draw information and solutions
- ☺ Essential leadership competences from an excellent selection of books – reading and discussion.

Agency Benefits: Leadership FEB provides opportunities for your employees to learn and grow through:

- ☺ A variety of best practices providing the benefit of different perspectives
- ☺ Exposure to advances in technology to increase productivity and/or operational efficiencies
- ☺ Access to a valuable network of leaders and participants with a cumulative body of knowledge and expertise comprised from each individual's perspective
- ☺ Eighty hours of unique and professional training provided over a period of nine months, the equivalent of two full-time work-weeks of training for a nominal fee of \$750
- ☺ Exposure to a broad range of leadership challenges and how executives are leading their agencies through those challenges
- ☺ Refining personal and interpersonal skills focusing on leadership and group dynamics. Participants complete this opportunity with a significantly increased network of federal leaders from across the State of Texas.



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REGISTRATION INFORMATION

In order to maximize the benefits and expand the cohesive networking opportunities, no alternates will be authorized to attend single sessions. However, if an identified participant becomes unable to honor their commitment to the program, the employing agency is authorized to replace that individual for the duration of the program.

Tuition for the program is \$750

This covers *Leadership FEB* program expenses for each forum, leadership books, any parking fees for designated forums, and other materials. Personal expenses, lodging, and mileage are not included in this cost. Tuition is payable by the individual, the employer, or the sponsoring organization. Tuition paid with the application will be held until the selection process is completed. Tuition will be refunded if the applicant is not selected.

In order to ensure maximum benefit to participants, we try to **limit class size to 20**. Future forums will include Department of Labor, Veterans Administration, Postal Service, Department of Treasury, U.S. Customs and Border Protection, Transportation Security Administration, and many other Federal agencies in the North Texas region.

Participants **must attend a minimum of five sessions** in order to receive a certificate of completion for this program. Sessions will occur in the Texas area. However, to illustrate the diverse nature and geographic areas of our federal community, future sessions may be scheduled to visit federal agencies in outlying areas.

Forums may involve agencies with missions that require background investigations prior to the visit. If a registered employee has findings, their participation in that particular forum may be denied.

Due to the limited availability, register as early as possible to reserve a slot for your participant. It is suggested that ***registrations be submitted no later than Monday, June 12, 2017.*** Cancellations will be processed at no charge to the agency through June 12th. After June 12, 2017, we ask the agency to honor their obligation due to cost incurred; however, a substitute is authorized and encouraged.

Agency/Registrant may pay the **course fee (\$750)** by check, money order, or online credit card invoice.



2017 Leadership FEB Registration Commitment

Return this portion & Attached Registration Form to FEB



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Name: _____

Title: _____

Dept & Agency: _____

City: _____

Phone: _____ Cell: _____

Email: _____

Participant's Signature (Electronic Signature Accepted)

Date

Agency Director/Approving Official

Date